



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 506 015, Telangana, INDIA.

काकतीय प्रौद्योगिकी एवं विज्ञान संस्थान, वरंगल - ५०६ ०१५ तेलंगाना, भारत

కాకతీయ సాంకేతిక విజ్ఞాన శాస్త్ర విద్యాలయం, వరంగల్ - ౫౦౬ ౦౧౫ తెలంగాణ, భారతదేశము

(An Autonomous Institute under Kakatiya University, Warangal)

(Approved by AICTE, New Delhi; Recognised by UGC under 2(f) & 12(B); Sponsored by EKASILA EDUCATION SOCIETY)

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No. KITS/Acad/Note/2021/017

Date: 08.09.2021

CIRCULAR

SUB: UGC EXTENSION OF AUTONOMOUS STATUS - RESCHEDULE OF UGC VISIT -Reg

Ref-1: Email from Under Secretary - UGC Coordinator Officer - Sub: Grant of extension of Autonomous Status to Kakatiya Institute of Technology & Science, Opp. Yerragattu Hillock, Warangal, Telangana, dated 07.09.2021.

The Hon'ble Chairman, UGC has constituted an Expert Committee for the grant of extension of Autonomous Status to Kakatiya Institute of Technology & Science, Warangal-506015, Telangana, vide Ref-1 cited.

The visit dates of the Expert Committee to our institute have been rescheduled on **29th and 30th October, 2021 (Friday and Saturday)**. The tentative schedule for the visit of UGC extension of autonomous status is as follows

The faculty and staff are requested to report to duties at 9.00 am and stay till the committee leaves the campus on both the days of inspection.

Day- 1: 29.10 2021 (Friday)	
9.30 am to 11.00 am	Principal's Presentation** (Venue: SJSJH)
11.00 am to 11.30 am	Interaction with Faculty (Venue: SJSJH)
11.30 am to 12.00 Noon	Interaction with Non-Teaching Staff (Venue: SJSJH)
12.00 Noon to 12.30 pm	Interaction with Students (Venue: SJSJH)
12.30 pm to 01.00 pm	Interaction with Management (Venue: SJSJH)
01.00 pm to 01.30 pm	LUNCH
01.30 pm to 06.30 pm	<p>Expert Team-A: Visit to Sports facility, NCC & NSS, IQAC, T&P, Central Library & other Central Facilities etc. ***</p> <p>Expert Team-B: Visit to Departments, Classrooms, Laboratories & Hostels (During committee visit to the departments, the HoDs have to give presentation highlighting their achievements after autonomy)</p>

Day- 2: 30.10.2021 (Tuesday)	
9.30 am to 12.30 am	1. Visit to other central facilities ***(if any) 2. Checking of Office Records (Venue: Committee Hall) 3. Finalization of Report
12.30 pm to 01.00 pm	Exit Meeting ** (Venue: SJSH)
01.00 pm to 01.30 pm	LUNCH

***All the AAC members and Head, Centre for I²RE, Prof. i/c Honours/ Minor, Prof i/c OBE, TPO, Faculty i/c UG & Administrative Officer are requested to be present.*

****During committee visit to the centres/sections, the Professor in-charges /coordinators have to present a hard copy of overall report on activities of their respective centres/sections*



Dean, Academic Affairs

To,

1. *All the HoDs with a request to disseminate the information among the faculty & staff and gear up with necessary arrangements and the required documents highlighting the achievements of the dept.*
2. *All the Deans and Prof. i/c various centres/sections with a request to gear up with necessary arrangements and the required documents highlighting the achievements of their centre/section.*
3. *The Dean SA with a request to arrange 125 enthusiastic students for interaction with UGC team in SJSH*
4. *The Dean P&E with a request to ensure campus ambience and strict compliance with COVID-19 guidelines (placing foot operated sanitizers at all required places).*
5. *The AO with a request to arrange for all the required office records/documents*
6. *Capt. Dr. M. Randheer Kumar with a request to arrange to accord **Guard of Honour** by NCC cadets to the UGC expert team, **at 9.00am** on October 29, 2021*

Copy to:

1. *The Secretary & Correspondent Sir*
2. *The Principal*
3. *The AO*
4. *Academic Section*